



**Town Council Regular Meeting**  
Tuesday, December 9, 2025, 7:00 PM  
Town Hall Council Chambers  
150 Ski Hill Road  
Breckenridge, Colorado

THE TOWN OF BRECKENRIDGE CONDUCTS HYBRID MEETINGS. This meeting will be held in person at Breckenridge Town Hall and will also be broadcast live over Zoom. Join the live broadcast available by computer or phone: <https://us02web.zoom.us/j/82918442465> (Telephone: 1-719-359-4580; Webinar ID: 829 1844 2465). If you need special assistance in order to attend any of the Town's public meetings, please notify the Town Clerk's Office at (970) 547-3127, at least 72 hours in advance of the meeting.

*This document may not fully meet accessibility standards due to technical limitations, format constraints or original source content. If you require this information in an alternative format or need assistance accessing its content, please contact the Town Clerk's Office at (970)547-3127 or [websiteclerk@townofbreckenridge.com](mailto:websiteclerk@townofbreckenridge.com).*

**I. CALL TO ORDER, ROLL CALL**

**II. APPROVAL OF MINUTES**

- A. TOWN COUNCIL MINUTES - NOVEMBER 25, 2025

**III. APPROVAL OF AGENDA**

**IV. COMMUNICATIONS TO COUNCIL**

- A. PUBLIC COMMENT (NON-AGENDA ITEMS ONLY; 3-MINUTE TIME LIMIT PLEASE)
- B. BRECKENRIDGE TOURISM OFFICE UPDATE
- C. BRECKENRIDGE SKI RESORT UPDATE

**V. CONTINUED BUSINESS**

- A. SECOND READING OF COUNCIL BILLS, SERIES 2025

**VI. NEW BUSINESS**

- A. FIRST READING OF COUNCIL BILLS, SERIES 2025
- B. RESOLUTIONS, SERIES 2025
  - 1. RESOLUTION NO. 13, SERIES 2025 — A RESOLUTION MAKING SUPPLEMENTAL BUDGET APPROPRIATIONS FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2025 AND ENDING DECEMBER 31, 2025
  - 2. RESOLUTION NO. 14, SERIES 2025 - A RESOLUTION AUTHORIZING THE MAYOR TO SIGN AN AGREEMENT FOR ATTORNEY SERVICES WITH MARK HURLBERT FOR JANUARY 1, 2026 UNTIL A DATE DETERMINED BY THE TOWN ATTORNEY
  - 3. RESOLUTION NO. 15, SERIES 2025 — A RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT WITH THE TOWNS OF BLUE RIVER, DILLON, SILVERTHORNE, AND KEYSTONE COLORADO CONCERNING THE APRIL 7, 2026 REGULAR TOWN ELECTION
- C. OTHER
  - 1. LIQUOR AND MARIJUANA LICENSING AUTHORITY APPOINTMENTS

**VII. PLANNING MATTERS**

- A. PLANNING COMMISSION DECISIONS

**VIII. REPORT OF TOWN MANAGER AND STAFF**

**IX. REPORT OF MAYOR AND COUNCIL MEMBERS**

- A. CAST/MMC
- B. BRECKENRIDGE OPEN SPACE ADVISORY COMMITTEE
- C. BRECKENRIDGE TOURISM OFFICE
- D. BRECKENRIDGE HISTORY
- E. BRECKENRIDGE CREATIVE ARTS
- F. SOCIAL EQUITY ADVISORY COMMISSION
- G. ARTS & CULTURE MASTER PLAN STEERING COMMITTEE

**X. OTHER MATTERS**

**XI. SCHEDULED MEETINGS**

- A. SCHEDULED MEETINGS FOR DECEMBER AND JANUARY

**XII. ADJOURNMENT**

**EXECUTIVE SESSION CERTIFICATE**

Town of Breckenridge )  
County of Summit )  
State of Colorado )

Kelly Owens the duly elected, qualified and acting Mayor of the Town of Breckenridge, hereby certifies as follows:

As part of the town council regular meeting on Tuesday, November 25, 2025 at 5:36 pm, Council Member Rankin moved to convene in executive session pursuant to Paragraph 4(b) of Section 24-6-402, C.R.S., relating to conferences with the town attorney for purposes of receiving legal advice on specific legal questions. Council Member Beckerman seconded the motion.

The Mayor stated a motion had been made to go into executive session pursuant to Section 24-6-402, C.R.S Paragraph 4(b) relating to conferences with the town attorney for purposes of receiving legal advice on specific legal questions.

The subject of the executive session as stated in the motion included:  
(i) Receive legal advice pertaining to agreements between the Town and the developer of trails at Berlin Placer PUD, including discussions of the status of Berlin Placer agreements and legal issues related to entering into the terms of the agreements.

A roll call vote was taken and all were in favor of the motion.

The individuals present were Mayor Kelly Owens, Councilmembers Todd Rankin, Carol Saade, Dick Carleton, Steve Gerard, Jay Beckerman, and Marika Page, and Town Manager Shannon Haynes, Deputy Town Manager Scott Reid, and Town Attorney Keely Ambrose.

Council Member Rankin moved to adjourn the meeting. Council Member Gerard seconded the motion. All were in favor of the motion, and the executive session was adjourned. No decisions were made as a result of the executive session when Council returned to the open meeting and no further discussion was had.

This certificate shall be included before the minutes of the regular Town Council meeting of Tuesday, November 25<sup>th</sup>, 2025.

ATTEST:

TOWN OF BRECKENRIDGE

\_\_\_\_\_  
Mae Watson, Town Clerk

\_\_\_\_\_  
Kelly Owens, Mayor

[ONLY SIGN IF APPLICABLE]

As Town Attorney, I hereby attest that it is my opinion that the portion of the discussion in executive session which was not recorded constitutes a privileged attorney-client communication that is not required to be recorded pursuant to C.R.S. §24-6-402(2)(d.5)(II)(B).

ATTEST:

\_\_\_\_\_  
Keely Ambrose, Town Attorney

**I) CALL TO ORDER, ROLL CALL**

Mayor Owens called the meeting of November 25<sup>th</sup>, 2025, to order at 7:00pm. The following members answered roll call: Marika Page, Dick Carleton, Steve Gerard, Carol Saade, Jay Beckerman, Todd Rankin, and Mayor Kelly Owens.

**II) APPROVAL OF MINUTES**

**A) TOWN COUNCIL MINUTES – NOVEMBER 11, 2025**

There were no changes or corrections to the meeting minutes of November 11, 2025. Mayor Owens declared they would stand approved as presented.

**III) APPROVAL OF AGENDA**

Town Manager Shannon Haynes stated there were no changes to the agenda.

**IV) COMMUNICATIONS TO COUNCIL**

**A) PUBLIC COMMENT (NON-AGENDA ITEMS ONLY; 3-MINUTE TIME LIMIT)**  
Mayor Owens opened public comment.

Sandra Bryant, a Breckenridge homeowner, expressed concern about the volume of traffic through town. She noted that prior zoning regulations did not account for overnight parking and that the loss of the Elk Lot increased parking demand. Bryant emphasized the importance of allowing guests to remain in town. She noted the current issues stem not from guests bringing multiple cars, but from the Town's zoning decisions. Bryant added this has created a disparity between overnight guests versus day-use visitors and employees and urged the Town to have more consideration for high-value guests.

Carol Rockney, a Breckenridge resident, expressed concern about low water levels in the dredge and how low the dredge boat was sitting. She noted that she has ideas to help raise the water levels and plans to discuss them with staff. Rockney outlined potential solutions involving both the Town and Breckenridge Ski Resort.

Mary Walden, with Summit Mountain Rentals, described the challenges guests will face if they lose access to overnight parking. She described several concerns with staff's recommendation to use the Gold Run Lot for additional overnight. Walden urged Council to consider the visitor experience, stating the proposed solution does not feel welcoming and may underestimate actual demand. Walden recommended expanding the Block 11 lot beyond the 20 oversized spaces currently planned, citing both potential fiscal benefits and improvements to guest experience.

Abby Brown, who manages numerous vacation rentals and HOAs in town, expressed appreciation for Council's willingness to consider additional overnight parking options but emphasized that Gold Run is too far away to be a viable solution. Brown raised similar concerns about other remote parking areas, noting they do not encourage visitors to stay in town or support local businesses. Brown acknowledged the concern about the appearance of certain solutions but stated aesthetics should rank below guest experience. Brown also opposed a reservation system, citing the lack of alternatives for guests who forget to reserve. With tax revenues down, Brown urged the Town not to worsen the guest experience.

Jeff Bright, a Breckenridge property owner, expressed appreciation for Council's creative thinking and for including lodging partners in the discussion. Bright noted that part-time residents own a significant share of the Town's short-term rentals but often feel underrepresented because they cannot vote. He stated that Council has a fiduciary responsibility to represent this non-voting constituency with the same respect and consideration as voting residents. Bright asked that part-time owners and guests be included in future working groups on parking solutions.

With no additional public comments, Mayor Owens closed public comment.

**V) CONTINUED BUSINESS**

**A) SECOND READING OF COUNCIL BILLS, SERIES 2025 - PUBLIC HEARINGS**

**1) COUNCIL BILL NO. 21, SERIES 2025 — AN ORDINANCE REPEALING AND READOPTING WITH CHANGES CHAPTER 1 OF TITLE 8 OF THE BRECKENRIDGE TOWN CODE CONCERNING THE BUILDING CODES OF THE**

TOWN OF BRECKENRIDGE; ADOPTING BY REFERENCE AND AMENDING: THE INTERNATIONAL BUILDING CODE, 2024 EDITION INCLUDING APPENDIX P; THE INTERNATIONAL RESIDENTIAL CODE, 2024 EDITION, INCLUDING APPENDIX BE AND BG; THE INTERNATIONAL PLUMBING CODE, 2024 EDITION INCLUDING APPENDIX C; THE INTERNATIONAL MECHANICAL CODE, 2024 EDITION, INCLUDING APPENDIX A; THE INTERNATIONAL FUEL GAS CODE, 2024 EDITION, INCLUDING APPENDIX A AND B; THE INTERNATIONAL ENERGY CONSERVATION CODE, 2024 EDITION; THE INTERNATIONAL EXISTING BUILDING CODE, 2024 EDITION; THE INTERNATIONAL POOL AND SPA CODE, 2024 EDITION; THE NATIONAL ELECTRICAL CODE, 2023 EDITION; THE ICC ELECTRICAL CODE – ADMINISTRATIVE PROVISIONS, 2006 EDITION; THE UNIFORM CODE FOR THE ABATEMENT OF DANGEROUS BUILDINGS, 1997 EDITION; THE COLORADO WILDFIRE RESILIENCY CODE, 2025 EDITION; THE COLORADO MODEL ELECTRIC READY AND SOLAR READY CODE, 2023 EDITION; ADOPTING BY REFERENCE WITHOUT AMENDMENTS THE INTERNATIONAL FIRE CODE, 2024 EDITION, INCLUDING APPENDICES B THROUGH Q AND THE ICC A117.1-2017 STANDARD FOR ACCESSIBLE AND USABLE BUILDINGS AND FACILITIES, 2017 EDITION.

Mayor Owens read the title into the record.

Rick Fout, Chief Building Official, introduced a proposed ordinance for second reading to adopt the 2024 International Code Councils established library of codes, plus the state mandated Colorado Wildfire Resiliency Code and Summit County Aquatic Health Code. Rout noted there have been no changes since first reading. Rout stated staff recommend approval on second reading.

Mayor Owens opened the public hearing.  
There were no public comments and the hearing was closed.

Council Member Rankin made a motion to approve COUNCIL BILL NO. 21, SERIES 2025 — AN ORDINANCE REPEALING AND READOPTING WITH CHANGES CHAPTER 1 OF TITLE 8 OF THE BRECKENRIDGE TOWN CODE CONCERNING THE BUILDING CODES OF THE TOWN OF BRECKENRIDGE; ADOPTING BY REFERENCE AND AMENDING: THE INTERNATIONAL BUILDING CODE, 2024 EDITION INCLUDING APPENDIX P; THE INTERNATIONAL RESIDENTIAL CODE, 2024 EDITION, INCLUDING APPENDIX BE AND BG; THE INTERNATIONAL PLUMBING CODE, 2024 EDITION INCLUDING APPENDIX C; THE INTERNATIONAL MECHANICAL CODE, 2024 EDITION, INCLUDING APPENDIX A; THE INTERNATIONAL FUEL GAS CODE, 2024 EDITION, INCLUDING APPENDIX A AND B; THE INTERNATIONAL ENERGY CONSERVATION CODE, 2024 EDITION; THE INTERNATIONAL EXISTING BUILDING CODE, 2024 EDITION; THE INTERNATIONAL POOL AND SPA CODE, 2024 EDITION; THE NATIONAL ELECTRICAL CODE, 2023 EDITION; THE ICC ELECTRICAL CODE – ADMINISTRATIVE PROVISIONS, 2006 EDITION; THE UNIFORM CODE FOR THE ABATEMENT OF DANGEROUS BUILDINGS, 1997 EDITION; THE COLORADO WILDFIRE RESILIENCY CODE, 2025 EDITION; THE COLORADO MODEL ELECTRIC READY AND SOLAR READY CODE, 2023 EDITION; ADOPTING BY REFERENCE WITHOUT AMENDMENTS THE INTERNATIONAL FIRE CODE, 2024 EDITION, INCLUDING APPENDICES B THROUGH Q AND THE ICC A117.1-2017 STANDARD FOR ACCESSIBLE AND USABLE BUILDINGS AND FACILITIES, 2017 EDITION. Council Member Gerard seconded the motion.

The motion passed 7-0.

**VI) NEW BUSINESS**

- A) FIRST READING OF COUNCIL BILLS, SERIES 2025
- B) RESOLUTIONS, SERIES 2025
- C) OTHER

**VII) PLANNING MATTERS**

- A) PLANNING COMMISSION DECISIONS

Mayor Owens declared the Planning Commission decisions would stand approved as presented.

**VIII) REPORT OF TOWN MANAGER AND STAFF**

Town Manager Shannon Haynes will be out of town from this Thursday through the following Thursday. Deputy Town Manager Scott Reid will be away starting next week. Reid will serve as Acting Town Manager from Thursday through Sunday, and Assistant Town Manager Julia Puester will serve as Acting Town Manager Monday through Thursday of next week.

**IX) REPORT OF MAYOR AND COUNCIL MEMBERS**

**A) CAST/MMC**

Mayor Owens reported no update.

**B) BRECKENRIDGE OPEN SPACE ADVISORY COMMISSION**

Council Member Beckerman reported no update.

**C) BRECKENRIDGE TOURISM OFFICE**

Council Member Carleton reported that Oktoberfest came in \$82,000 off budget, which was reasonable given the loss of a sponsor and poor weather. Council Member Carleton shared that the resident survey is receiving fewer responses than hoped, though still enough to be statistically valid. He also highlighted upcoming events, including the Rockstar concert on the 19th from 4–9 p.m. and the Holiday Dog Parade. Council Member Carleton noted that BTO attempted to collaborate with Copper on the World Cup, but it did not receive any traction.

**D) BRECKENRIDGE HISTORY**

Council Member Rankin stated there will be a meeting in January.

**E) BRECKENRIDGE CREATIVE ARTS**

Council Member Gerard reported the Art District's Winter Weekend will align with the Lighting of Breckenridge on December 5–6. The district will offer extended hours and additional marketing opportunities for local artists. He noted there will be a meeting next month.

**F) SOCIAL EQUITY ADVISORY COMMISSION**

Council Member Saade reported on last Wednesday's meeting and provided several updates. She noted over 250 individuals were served by the Mexican Consulate, with Flor Cruz receiving praise for her outstanding work. Flor also organized a law enforcement forum, allowing the community to engage directly with officers. Council Member Saade noted the Pathways to Homeownership program served 100 community and highlighted that attendance for the Beginners Guide remains high. Council Member Saade described commissioners insightful conversations with the Housing Department on ADU's within the Runway Work Force Housing Project.

**G) ARTS & CULTURE MASTER PLAN STEERING COMMITTEE**

Council Member Beckerman stated interviews on the RFP applications will begin on Wednesday December 17<sup>th</sup>.

**X) OTHER MATTERS**

Council Member Page reported a site visit from the production company for the 250/150 July 4th Drone Show. The Town has secured one free drone show on Thursday, July 2nd, and has the option to purchase additional shows. The Events Committee will present a proposal to Town Council, with a Council decision needed on the 9th.

Mayor Owens gave kudos to Mae Watson, Town Clerk, for the Beginners Guide to Local Government series. Mayor Owens noted that participants have provided only positive feedback about the course and Mae's presentation. Mayor Owens added that Mae has gone the extra mile, and this program is fulfilling a long-standing community need. Mayor Owens highlighted CMC Breckenridge as a partner in bringing the series to life.

**XI) SCHEDULED MEETINGS**

SCHEDULED MEETINGS FOR DECEMBER AND JANUARY

**XII) ADJOURNMENT**

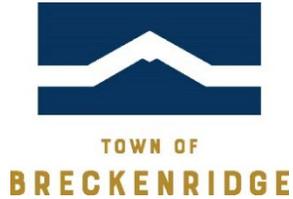
With no further business to discuss, the meeting adjourned at 7:36 pm. Submitted by Mae Watson, Town Clerk.

ATTEST:

\_\_\_\_\_  
Mae Watson, Town Clerk

\_\_\_\_\_  
Kelly Owens, Mayor

DRAFT



# Memo

**To:** Town Council  
**From:** Tracey Lambert, Senior Accountant  
**Date:** December 3, 2025 (for December 9, 2025)  
**Subject:** 2025 Budget Appropriations

---

**Town Council Goals** (Check all that apply)

- |  |   |
|--|---|
| <input type="checkbox"/> More Boots & Bikes, Less Cars         | <input checked="" type="checkbox"/> Leading Environmental Stewardship |
| <input type="checkbox"/> Deliver a Balanced Year-Round Economy | <input type="checkbox"/> Hometown Feel & Authentic Character          |
| <input checked="" type="checkbox"/> Organizational Need        |   |

**Summary**

Annually, the Town Council approves the appropriated expense by fund during the budgeting process. Finance reviews the year-end expenses versus the approved budget to make a recommendation regarding any supplemental appropriations necessary to cover any cost above the annual budget. This appropriation is necessary to obtain approval of the anticipated final spend for 2025 by fund.

**Background**

In November 2024, Town Council adopted the 2025 Annual Budget. This supplemental appropriation covers all expenses for the full year above the 2025 Adopted Budget.

**Public outreach/engagement**

The budget appropriation is part of the Town Council work session presentation and is available to the public prior to the Council meeting as part of the Town Council informational packet.

**Financial Implications**

Total expense impact \$1,493,000 (net \$865,000)

- Excise Tax Fund \$325,000 (transfer to Special Projects Fund \$300K, broker fees \$25K)
- Special Projects Fund \$300,000 (SPARK \$105K, additional grants to non-profits arts organizations \$195K)
- Parking & Transportation Fund \$568,000 (transfer to Capital Fund \$328K for McCain skier parking, debt service \$240K for S. Gondola parking structure updated amortization schedule)
- Healthcare Plan Fund \$300,000 (variable and fixed costs \$300K)

**Equity Lens**

The Town considered the impact to our residents and community to provide continual support for Town programs and offerings. The budget process embodies Town Council's philosophy of considering who benefits from the Town's various programs, the intention and impact of those expenditures, and how we as a community uplift and build trust with underrepresented groups.

**Staff Recommendation**

Finance staff recommends approving the submitted resolution.

**Mission:** The Town of Breckenridge protects, maintains, and enhances our sense of community, historical heritage, and alpine environment. We provide leadership and encourage community involvement.

**RESOLUTION NO. XX**

**SERIES 2025**

**A RESOLUTION MAKING SUPPLEMENTAL BUDGET APPROPRIATIONS FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2025 AND ENDING DECEMBER 31, 2025**

WHEREAS, the Town Council of the Town of Breckenridge desires to amend the Town's 2021 budget by making supplemental appropriations in the amount of \$1,393,000 in expenditures; ; and

WHEREAS, pursuant to Section 10.12(a) of the Town of Breckenridge municipal charter, the Finance Department, on behalf of the Town Manager, has certified that there are available for appropriation revenues in excess of those estimated in the Town's 2021 budget or revenues not previously appropriated in an amount sufficient for the proposed supplemental appropriations; and

WHEREAS, a public hearing on the proposed supplemental appropriations was held on December 9, 2025, and in accordance with the municipal charter, §§5.8, 10.8, and 10.12, the Town Council hereby supplements its prior appropriations as hereinafter stated to be used for the purpose for which the stated funds were created and exist.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF BRECKENRIDGE, COLORADO:

1. Town Council hereby approves this Resolution Adopting The 2025 Final Supplemental Budget Appropriation for the Fiscal Year Beginning January 1, 2025, and ending December 31, 2025, for the various funds as hereinafter stated to be used for the purpose for which these funds were created and exist.
2. The amounts set forth below and in the annual budget of 2025 as approved by Resolution No. 19, Series of 2024, are hereby appropriated to the uses stated and the Town Manager has the authority to expend the amounts shown for the purposes stated.
3. This Resolution is effective upon adoption.

Total Appropriation \$1,493,000 (net \$865,000)

- Excise Tax Fund \$325,000 (transfer to Special Projects Fund \$300K, broker fees \$25K)
- Special Projects Fund \$300,000 (SPARK \$105K, additional grants to non-profits arts organizations \$195K)
- Parking & Transportation Fund \$568,000 (transfer to Capital Fund \$328K for McCain skier parking, debt service \$240K for S. Gondola parking structure updated amortization schedule)
- Healthcare Plan Fund \$300,000 (variable and fixed costs \$300K)

RESOLUTION ADOPTED AND APPROVED this 9th day of December 2025.

ATTEST:

TOWN OF BRECKENRIDGE

\_\_\_\_\_  
Mae Watson, Town Clerk

\_\_\_\_\_  
Kelly Owens, Mayor

APPROVED IN FORM

\_\_\_\_\_  
Town Attorney

\_\_\_\_\_  
Date



# Memo

**To:** Town Council  
**From:** Helen Cospolich, CMC, Director of Municipal Services and Engagement  
**Date:** 12/2/2025 (for 12/9/2025)  
**Subject:** Municipal Court Prosecutor Appointment Resolution

---

**Town Council Goals** (Check all that apply)

- |  |  |
|--|--|
| <input type="checkbox"/> More Boots & Bikes, Less Cars         | <input type="checkbox"/> Leading Environmental Stewardship   |
| <input type="checkbox"/> Deliver a Balanced Year-Round Economy | <input type="checkbox"/> Hometown Feel & Authentic Character |
| <input checked="" type="checkbox"/> Organizational Need        |  |

**Summary**

The resolution to be considered reappoints Mark Hurlbert as the Prosecuting Attorney for Breckenridge Municipal Court. His letter of interest and agreement are included for your review. Mark was initially appointed for this position in December, 2024. If approved, the term will begin January 1, 2026. This appointment will be for a partial year, with an end date of April 30, 2026. The agreement reflects the flexibility needed for the hiring process of a full-time prosecutor in the spring, and Mark’s willingness to remain in his role until that person is in place.

**Background**

Council is required by Charter to appoint an assistant to the Town Attorney as necessary. It has been tradition to appoint the Town of Breckenridge Prosecuting Attorney, specifically for Municipal Court, separate from the Town Attorney.

**Public Outreach/Engagement**

Public outreach and engagement are not necessary for a Town Prosecutor reappointment.

**Financial Implications**

This position is included in the Municipal Services 2026 budget.

**Equity Lens**

It is imperative that the Municipal Court operate with the Equity Lens in mind. As a result, the Court provides live translation when necessary, offers options for deferred judgement and payment, and follows the Colorado Municipal Court Rules to provide equitable services for all court guests.

**Staff Recommendation**

Staff recommends approval of this resolution and appreciates the professionalism and thoughtfulness Mark Hurlbert has brought to the court. Mark will be available at the meeting to answer questions.



## **MUNICIPAL COURT PROSECUTOR AGREEMENT**

This Agreement ("Agreement") is made and entered into this 9<sup>th</sup> day of December, 2025, by and between the TOWN OF BRECKENRIDGE, a Colorado municipal corporation ("Town") and MARK HURLBERT ("Attorney").

The Town does hereby retain the Attorney to act as the prosecutor in the Town's Municipal Court ("Prosecutor") for the period commencing January 1, 2026 and ending April 30, 2026, unless extended as set forth herein. The Prosecutor shall perform the services as more fully described in Paragraph 3 of this Agreement.

1. The Prosecutor agrees to perform the duties required of it as Prosecutor in a competent and professional manner.

2. The Prosecutor is retained to, and shall perform, the following duties:

A. Prosecute all matters brought in the Town's Municipal Court ("Municipal Court"), including having Mark Hurlbert, or another competent prosecuting attorney, appear on behalf of the Town in each session of the Municipal Court, which sessions are generally scheduled on the second and fourth Wednesday of each month, with additional sessions scheduled as required by the Municipal Court's schedule.

B. Unless otherwise requested by the Town, represent the Town in any appeals of Municipal Court matters.

C. Advise any Town officer, department head or staff member in matters relating to cases the Prosecutor is handling or in cases pending before the Municipal Court.

D. Attend Town Council or other Town meetings when requested to do so by the Town Council or Town staff.

E. Prosecute disciplinary actions against liquor licensees before the Town of Breckenridge Liquor Licensing Authority.

F. Prosecute disciplinary actions against marijuana licensees before the Town of Breckenridge Marijuana Licensing Authority.

3. As compensation for the services to be provided by the Prosecutor as set forth in Paragraph 3, the Town shall pay the Prosecutor the sum of One Hundred Fifty Dollars (\$150.00) per hour for each hour expended by the Prosecutor on matters related to the Municipal Court. Prosecutor shall also be reimbursed for all reasonable and necessary expenses which it may pay or incur on behalf of the Town in connection with Municipal Court matters including, but not limited to, the cost of subpoenas, witness fees and photocopying costs incurred outside of Prosecutor's office, and in the event any of those expense are chargeable to any defendant, defense attorney, or other third party under the

Colorado Municipal Court Rules of Procedure or through common custom, the Prosecutor agrees to charge such amount to such third party, rather than seeking reimbursement for such items from the Town. It will occasionally be necessary and appropriate for the Prosecutor's paralegals or support staff to perform services on certain matters related to the Municipal Court rather than the Prosecutor, which shall be billed at a rate of Eighty Dollars (\$80.00) per hour. Computerized legal research services performed for the Town shall be billed to the Town at the same rate paid by the Prosecutor for such services, and the Town shall provide the Prosecutor with remote access to court software. The Prosecutor shall submit to the Town on a monthly basis an itemized billing detailing all services performed for the Town during the preceding month. The Prosecutor's monthly statement for services rendered shall be mailed to the Town on or before the fifth day of each month and shall be paid by the Town not later than the 15th day of each month.

4. The Prosecutor shall not bill the Town for travel time to and from the Municipal Court. In the event that any other travel is required as part of Prosecutor duties, such travel shall be billed at the hourly rate set forth above.

5. The Prosecutor shall at all times maintain professional liability insurance in an amount of not less than \$1,000,000.00 per claim/\$1,000,000.00 yearly aggregate.

6. The Prosecutor shall not be entitled to paid vacation, health benefits, sick leave or any other benefit paid, given or provided to Town employees.

7. The Prosecutor understands that (i) the Town will not pay or withhold any sum for income tax, unemployment insurance, Social Security or any other withholding pursuant to any law or requirement of any governmental body; (ii) Prosecutor is obligated to pay federal and state tax on any moneys earned pursuant to this Agreement; (iii) Prosecutor is not entitled to workers' compensation benefits from the Town or the Town's workers' compensation insurance carrier; and (iv) Prosecutor is not entitled to unemployment insurance benefits unless unemployment compensation coverage is provided by Prosecutor or some other entity. Prosecutor agrees to indemnify and hold Town harmless from any liability resulting from Prosecutor's failure to pay or withhold state or federal taxes on the compensation paid hereunder.

8. The Prosecutor shall devote so much of the firm's time to the business of the Town as may be required to assure proper representation of the Town, but, subject only to the Colorado Rules of Professional Conduct, particularly Rule 1.7, the Prosecutor shall not be prevented from representing other clients which have business with and against the Town, including, but not limited to, the Department of Community Development, the Planning Commission and the Town Council.

9. The Prosecutor understands and acknowledges that this agreement may be terminated at any time by action of the Town Council, without liability to the Prosecutor

for breach, except liability for compensation due the Prosecutor for services performed prior to the termination, and without the need for either cause for the termination or a hearing. Town and Prosecutor may extend this agreement on a month to month basis after the termination date.

10. Prosecutor may contract with another qualified attorney to act as a substitute prosecutor in the event that Prosecutor is unavailable to attend any Municipal Court session. The Prosecutor shall pay such substitute prosecutor directly at the hourly rate set forth in this Prosecutor, and the Town shall reimburse the Prosecutor for such costs.

IN WITNESS WHEREOF, the parties have executed this Agreement the day and year first written above.

ATTEST:

TOWN OF BRECKENRIDGE

\_\_\_\_\_  
Town Clerk

\_\_\_\_\_  
Kelly Owens, Mayor

MARK HURLBERT

\_\_\_\_\_  
By: Mark Hurlbert, Attorney



FELICE F. HUNTLEY  
MARK HURLBERT  
ADRIENNE C. ROWBERRY  
EMILY H. SAUNDERS  
JILL D. BLOCK  
*Paralegal*

December 2, 2025

Mayor Kelly Owens  
Breckenridge Town Council  
150 Ski Hill Road  
Breckenridge, CO 80424

Re: Town of Breckenridge Municipal Court Prosecutor

Mayor Owens and Town Council:

I writing to express my interest in continuing to serve the Town of Breckenridge as the prosecutor for the Municipal Court.

My current annual contract ends on December 31, 2025. I have worked with Keely Ambrose and Helen Cospolich on a new contract that is month to month and requests no increase in my hourly rate. Although that hourly rate is less than half my rate in private practice, I understand after 30 years of prosecution at the state level, there are sacrifices to public service. Sacrifices I am willing to make to continue to serve my community.

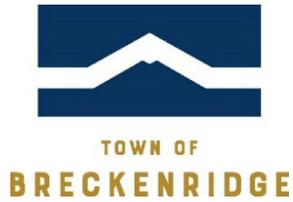
My year as the Town Prosecutor has been a very enjoyable one. The crimes may not be as serious as those in state court, yet the prosecution is just as fulfilling.

Even with how enjoyable it has been as the Town Prosecutor, I feel there is more I can do to help the community. So far, I have just been addressing crimes after they happen. Although that can be effective, I believe a prosecutor can be so much more and include more community-based prosecution that addresses crime at its source rather than after someone has been given a ticket. Keely and I have been talking about steps we can take to further that goal.

Please let me know if you require my attendance at the work session or meeting where my re-appointment is considered. I welcome any feedback you are willing to provide and will be happy to address any of Councils' questions or concerns.

Sincerely,

Mark Hurlbert



# Memo

**To:** Town Council  
**From:** Mae Watson, Town Clerk  
 Helen Cospolich, Director of Municipal Services & Engagement  
**Date:** 12/03/2025 (for 12/09/2025)  
**Subject:** Resolution for Intergovernmental Agreement for Use of Regular Municipal Election Ballot Equipment

---

**Town Council Goals** (Check all that apply)

- |                                     |                                       |                          |                                     |
|-------------------------------------|---------------------------------------|--------------------------|-------------------------------------|
| <input type="checkbox"/>            | More Boots & Bikes, Less Cars         | <input type="checkbox"/> | Leading Environmental Stewardship   |
| <input type="checkbox"/>            | Deliver a Balanced Year-Round Economy | <input type="checkbox"/> | Hometown Feel & Authentic Character |
| <input checked="" type="checkbox"/> | Organizational Need                   |                          |                                     |

**Summary**

This resolution would approve an Intergovernmental Agreement (IGA) between the Town of Breckenridge and the Towns of Blue River, Dillon, Keystone, and Silverthorne to collectively lease Clear Ballot election equipment for the April 7, 2026 Regular Municipal Election. The lease with Clear Ballot includes Election-as-a-Service, which provides ballot design and programming, ballot scanners and related peripherals, software licensing, training, two days of onsite election support, coordination with a ballot printer, and project management. The total cost will be shared among the participating towns based on each town’s proportion of registered electors. The proposed IGA also provides that if any participating town cancels its election, that town is still responsible for its proportional share of the Clear Ballot Election-as-a-Service costs.

Clear Ballot requires that one town serve as the contracting entity. Accordingly, the Town of Breckenridge will execute the agreement with Clear Ballot and store the equipment at Town Hall. The Town will follow Colorado election security protocols.

**Background**

Elections are experiencing rapid changes and increased public scrutiny. In previous years, the Town of Breckenridge was able to partner with the Summit County Clerk and Recorder to utilize the County’s Dominion voting equipment. However, in September, the Summit County Clerk notified all municipalities that the towns would no longer be able to use County-owned voting equipment due to concerns about public perceptions regarding election security.

Because the towns can no longer use the County’s machines, and in recognition of the need for accurate, efficient tabulation, the Town Clerks from Frisco, Dillon, Silverthorne, Breckenridge, and Keystone met to evaluate alternatives. Blue River did not participate in the September meeting. The consensus was to jointly lease equipment directly from certified vendors. Since the meeting, the Town of Frisco has decided to pursue a hand count and Blue River joined the coordination efforts.

The Breckenridge Town Clerk requested quotes from the primary election equipment providers: ES&S, Dominion (now operating as Liberty Vote), and Clear Ballot. Clear Ballot provided the most cost-effective proposal and is fully certified by the Colorado Secretary of State. Clear Ballot also has a positive track record with other Colorado municipalities and counties. After reviewing testimonials highlighting strong customer

**Mission:** The Town of Breckenridge protects, maintains, and enhances our sense of community, historical heritage, and alpine environment. We provide leadership and encourage community involvement.

support and user-friendly equipment, the Town Clerks collectively agreed that Clear Ballot is the preferred provider.

In November 2025, the Town Clerks of Blue River, Dillon, Keystone, and Silverthorne met to review and refine the terms of the Intergovernmental Agreement (IGA). The group reached consensus on the draft IGA, and each municipality plans to present the agreement to its governing body for formal approval.

### **Public outreach/engagement**

Public input was not specifically sought during the development of the IGA, as the matter relates to internal election administration and procedural coordination. The need for the agreement was evaluated internally among staff and discussed collaboratively with town representatives from Blue River, Dillon, Keystone, and Silverthorne.

### **Financial Implications**

Staff anticipate a positive financial impact by participating in the shared equipment agreement rather than leasing equipment independently. Under the cost-sharing agreement, although Breckenridge would contribute the largest share, the Town would still save approximately \$6,000 compared to leasing on its own. The cost of equipment rental is already budgeted for 2026.

While hand-counting is initially less expensive, there are significant concerns regarding efficiency and accuracy. Hand-counting substantially increases the risk of human error and requires considerably more time and staffing resources. Staff believe the cost-sharing approach provides the best balance of accuracy, efficiency, and responsible use of public resources.

### **Equity Lens**

The proposed IGA supports fair, consistent, and equitable election administration by enabling the Town to use a more efficient ballot tabulation method that reduces the risk of human error. The agreement promotes equity among participating jurisdictions by allocating costs proportionally based on each community's registered voter count. It also benefits the public by ensuring that voters in every participating municipality have access to the same high-quality, accurate, and reliable election process—regardless of a town's size or resources. By sharing equipment and training, the participating municipalities ensure that ballots are counted consistently and transparently, and that smaller communities are not disadvantaged due to cost. This approach helps maintain a uniform standard of election integrity, efficiency, and public trust across the county.

### **Staff Recommendation**

Staff recommend approval of the attached Resolution and Intergovernmental Agreement.

RESOLUTION NO. 15

SERIES 2025

**A RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT WITH THE TOWNS OF BLUE RIVER, DILLON, SILVERTHORNE, AND KEYSTONE, COLORADO, CONCERNING THE APRIL 7, 2026 REGULAR TOWN ELECTION**

WHEREAS, the Town of Breckenridge is a home rule municipal corporation, organized and existing under the laws of the State of Colorado; and

WHEREAS, Article XIV, Section 18(2)(a) of the Colorado Constitution and Part 2, Article 1, Title 29, C.R.S, encourage and authorize the use of intergovernmental agreements for the efficient and economical provision of intergovernmental services; and

WHEREAS, the Town of Breckenridge wishes to collaborate with the Towns of Blue River, Dillon, Keystone, and Silverthorne to share costs and coordinate the use and administration of Clear Ballot tabulation equipment and services for the purpose of conducting the April 7, 2026 regular municipal elections; and

WHEREAS, in connection with the upcoming regular municipal elections, it is necessary and appropriate for the Town to enter into an Intergovernmental Agreement with the Towns of Blue River, Dillon, Keystone, and Silverthorne setting forth the respective duties of each Town in connection with their individual elections and the shared equipment and services to be utilized in such elections; and

WHEREAS, a proposed Intergovernmental Agreement between the Town and Towns of Blue River, Dillon, Silverthorne, and Keystone, has been prepared, a copy of which is marked Exhibit "A", attached hereto and incorporated herein by reference; and

WHEREAS, the Town Council has reviewed the proposed intergovernmental agreement and finds and determines that is would be in the best interest of the Town to enter into such agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF BRECKENRIDGE, COLORADO, as follows:

Section 1. The proposed Intergovernmental Agreement between the Town of Breckenridge and the Towns of Blue River, Dillon, Keystone, and Silverthorne, concerning the duties of the Town and Towns in connection with the April 7, 2026 municipal election, is hereby approved, and the Town Manager and Town Clerk are hereby authorized, empowered and directed to execute such Agreement for and on behalf of the Town.

Section 2. This Resolution shall become effective upon its adoption.

RESOLUTION ADOPTED AND APPROVED this \_\_\_ day of \_\_\_\_, 2025.

ATTEST:

TOWN OF BRECKENRIDGE

\_\_\_\_\_  
Mae Watson, Town Clerk

\_\_\_\_\_  
Kelly Owens, Mayor

APPROVED IN FORM:

\_\_\_\_\_  
Town Attorney

\_\_\_\_\_  
Date

**EXHIBIT A  
INTERGOVERNMENTAL AGREEMENT  
FOR ELECTION SERVICES**

This Intergovernmental Agreement is entered into as of the \_\_\_\_ day of \_\_\_\_\_, 2025, between the Town of Breckenridge, Colorado ("Breckenridge"), the Town of Silverthorne, the Town of Dillon, the Town of Keystone, and the Town of Blue River (collectively, the "Towns").

WHEREAS, the Towns have determined it to be in the best financial interest of their citizens for the Towns to contract for the use of shared election-related equipment and services for the municipal elections set to take place April 7, 2026; and

WHEREAS, the Towns have identified a vendor, Clear-Ballot, to provide election-related equipment ("Equipment") and services ("Services") as set forth in Exhibit A; and

WHEREAS, Breckenridge is willing to enter into the master contract with Clear-Ballot and thereby be the conduit for the provision of Clear-Ballot's Equipment and Services to the Towns for their use in the conduct of their regular municipal elections in accordance with the terms of this agreement; and

WHEREAS, the Towns have agreed to split the cost of the Equipment and Services pursuant to an equitable fee schedule determined by the number of registered electors as set forth in Exhibit B; and

WHEREAS, by entering into this Agreement the Towns are not committing to any future election-related services beyond the 2026 municipal election cycle.

NOW, THEREFORE, in consideration of the above and in consideration of the benefits and obligations contained herein, and subject to the terms and conditions as are hereinafter set forth, the parties agree as follows:

**A. RESPONSIBILITIES OF THE TOWN OF BRECKENRIDGE**

The Town of Breckenridge ("Breckenridge") will do the following related to the conduct of the Towns' Municipal Elections to be held on Tuesday, April 7, 2026.

- 1. Enter into a master contract with Clear-Ballot** for the Equipment and Services.
- 2. House the vendor-provided Equipment** in a controlled, secured environment ("host site") and follow Colorado statutory protocols for secure storage of election equipment.
- 3. Make payment in full for the vendor contract** to be reimbursed by the Towns at the rates according to Exhibits A and B.
- 4. Coordinate the programming and testing of ballot tabulation equipment** with vendor support for accuracy by each Town tabulating "TEST" ballots on agreed upon dates between each Town and the vendor.

5. **Provide for the use of election equipment and software** by the Towns. Breckenridge will make available the Equipment and coordinate use of such Equipment amongst the Towns. Breckenridge staff will not assist other Towns in using or testing the Equipment provided by the vendor.
6. **Supplies:** Breckenridge will track supply usage and charge the Towns accordingly after the election cycle for any election-related supplies procured by Breckenridge either for the individual use of the Towns or as required for Breckenridge's compliance with its responsibilities under this IGA.

## **B. RESPONSIBILITIES OF THE TOWNS**

The Towns are responsible for ensuring that their Municipal Elections are conducted in compliance with all applicable laws, regulations, and rules, including but not limited to the Colorado Municipal Election Code (C.R.S. §31-10-101, et seq.) and for the following election-related duties associated with such Municipal Election to be held on Tuesday, April 7, 2026.

1. **Sign the individual Town Participation Agreement with Clear Ballot**
2. **The Town Clerk serves as Designated Election Official ("DEO")** of their respective Municipal Election. The Town Clerk must give advance notice to Breckenridge and the vendor if the Town Clerk as DEO will be absent during the election cycle and must provide the name and contact information of the person appointed to make decisions in the Town Clerk's absence.
3. **DEO, election judges and other designated staff** of each Town will work with the vendor to become trained in Equipment and system use.
4. **Certify ballots pursuant to state law.**
5. **Establish and conduct all administrative functions** necessary to conduct a compliant election, including, but not limited to, utilizing secure ballot handling protocols and chain of custody logs when transporting ballots to the host site for tabulation. All Towns' staff will be trained in Equipment use by the vendor and will be expected to use the Equipment for their own election ballot processing and tabulation.
6. **Prepare All Ballots:** Each Town is responsible for printing, preparing, proofing, tallying and ordering of "OFFICIAL" ballots; "TEST" ballots and "SAMPLE" ballots.
  - a. **Test Ballot Preparation:** Prior to election night, each Town must utilize the Equipment to vote "TEST" ballots, hand count and record a tally of votes cast. "TEST" ballots, along with the hand tally record shall be brought to the Equipment at the host site for testing by each Town as scheduled.
7. **Provide staff and election judges to tabulate ballots** on Election night and to remain present for the duration of their Town's ballot tabulation. Each Town is responsible for tabulating its own ballots.
8. **Delivery of ballots to the election Equipment and remaining present with ballots** on Election night during tabulation.

**9. Immediate and secure removal of ballots** from the host site for individual Town retention after tabulation is complete.

**10. Appoint Canvass Board** and prepare the "OFFICIAL" Abstract of Votes.

**11. Reimburse Breckenridge** for costs of services and supplies provided by Breckenridge in the maximum amounts set forth in Exhibit B. Such payment(s) shall be made to the Town of Breckenridge. Payment(s) for the Services shall be made within thirty days from receipt by the Towns of invoices from Breckenridge. An outline of the fees for the Equipment and Services and additional supplies is attached as Exhibit A.

**12. Preserve individual election records** for a period mandated by statute, including election results and who voted reports.

### **C. GENERAL PROVISIONS**

**1.** The parties understand and agree that:

- a. The Towns are solely responsible for conducting the subject election and ensuring that the election is conducted in accordance with all applicable laws, regulations and rules.
- b. Breckenridge's role to assist the Towns in the conduct of their elections is limited to storing and securing the election Equipment at the host site for ballot tabulation, as well as entering into the contract for the vendor and paying the vendor's fee.
- c. The Towns will not and shall not request that Breckenridge perform any services on the Towns' behalf regarding the subject election that are of a discretionary nature.
- d. The parties have not intended to make or made any delegation to Breckenridge of the Town's responsibilities regarding the conduct of the subject election in accordance with all applicable laws, rules and regulations.
- e. To the extent permitted by law and subject to the limits of liability established from time to time by the Colorado Governmental Immunity Act (Section 24-10-101, et seq., C.R.S.), the Towns shall indemnify and hold Breckenridge, its elected officials, employees, agents and volunteers, harmless for all claims, demands, judgments and causes of action arising out of this Agreement, including without limitation Breckenridge's reasonable performance of its responsibilities under this agreement; provided, however, Towns shall have no obligation under this subparagraph E to the extent any such claim, demand, judgment or cause of action arises through: (i) the reckless or intentional wrongful act of Breckenridge, its elected officials, employees, agents, or volunteers, or (ii) Breckenridge's breach of its obligations under this agreement.

**2.** The parties expressly rely upon and do not waive the protections and limitations of the Colorado Governmental Immunity Act, C.R.S. § 24-10-101, et seq., as it may be amended from time to time.

**3.** The parties represent that each has the authority to enter into this agreement according to applicable Colorado law, Home Rule Charters and Ordinances, and each represents that the terms and conditions hereof are not in violation of any agreement into which it has previously entered.

**4.** The agreements and covenants as set forth herein shall be binding upon the Parties, their heirs,

successors, and assigns.

- 5. This agreement and any exhibits hereto represent the entire understanding between the Parties regarding the subject matter herein, and no other agreement, oral or written, made prior to the date of this agreement, which conflicts with the terms of this agreement shall be valid as between the parties.
- 6. This agreement shall not be modified except in writing executed by all Parties hereto.
- 7. The failure of either Party to exercise any of its rights under this agreement shall not be a waiver of those rights. A Party waives only those rights specified in writing and signed by the Party waiving such rights.
- 8. This agreement shall be interpreted in all respects in accordance with the laws of the State of Colorado. For the resolution of any dispute arising from this agreement, venue shall be in the courts of Summit County, Colorado.
- 9. In case one or more of the provisions contained in this agreement shall be declared invalid, illegal or unenforceable in any respect by a court of competent jurisdiction, the validity, legality and enforceability of the remaining provisions of this agreement shall not in any way be affected or impaired thereby.
- 10. It is the intent of the parties to this agreement that they be and remain the sole beneficiaries of this agreement and no other person or party shall be entitled to claim benefits or damages or bring suite or other proceeding against the Towns or Breckenridge because on any term contained in this agreement.
- 11. In the event that, after execution of this IGA, a Town cancels its election for any reason, the Town shall be responsible for reimbursing Breckenridge for the Town's share of the costs of the Equipment and Services as set forth in Exhibit B.

IN WITNESS WHEREOF, the Parties hereto have executed this agreement to be effective the day and year first set forth above.

**TOWN OF BRECKENRIDGE**

**TOWN OF SILVERTHORNE**

By: \_\_\_\_\_  
Kelly Owens, Mayor

By: \_\_\_\_\_  
Ann-Marie Sandquist, Mayor

ATTEST:

ATTEST:

By: \_\_\_\_\_

By: \_\_\_\_\_

Mae Watson, Town Clerk

Joy Rosales, Town Clerk

**TOWN OF DILLON**

**TOWN OF KEYSTONE**

By: \_\_\_\_\_  
Carolyn Skowyra, Mayor

By: \_\_\_\_\_  
Ken Riley, Mayor

ATTEST:

ATTEST:

By: \_\_\_\_\_  
Adrienne Stuckey, Town Clerk

By: \_\_\_\_\_  
Maddy Sielu, Town Clerk

**TOWN OF BLUE RIVER**

By: \_\_\_\_\_  
Steven G. Rabe, Interim Town Manager

ATTEST:

By: \_\_\_\_\_  
John DeBee, Deputy Town Clerk

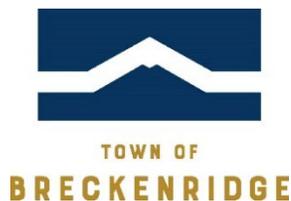
### **Exhibit A – SERVICES**

Clear Ballot has provided a quote in the total amount of \$32,500 for the provision of “Election as a Service.” This service package includes ballot programming and design; use of a Ricoh high-speed central ballot scanner; use of Clear Vote peripherals and software; two (2) days of onsite election support; coordination with the ballot printing vendor; and project management and implementation services. The Town of Breckenridge will enter into the contract with Clear Ballot and will remit the full \$32,500 payment. The participating Towns agree to reimburse the Town of Breckenridge for their respective cost shares, as set forth in the fee schedule in Exhibit B, within thirty (30) days of receipt of invoices from the Town of Breckenridge. The fee schedule does not include any additional costs incurred by the Town of Breckenridge in connection with this election that may be subject to reimbursement by the participating Towns.

**Exhibit B - FEES**

<b>Town</b>	<b>Percent of Total Cost</b>	<b>Cost</b>
Breckenridge	40%	\$13,000
Silverthorne	32%	\$10,400
Keystone	11%	\$3,575
Dillon	10%	\$3,250
Blue River	7%	\$2,275
<b>Totals</b>	<b>100%</b>	<b>\$32,500</b>

In addition to the above fees, the towns will reimburse Town of Breckenridge any additional costs incurred by the Town of Breckenridge in connection with its performance under this IGA for items not included in the scope of Equipment or Services provided by the vendor, such as but not limited for equipment seals, boxes, etc. up to a not-to-exceed amount of \$200 per town.



# Memo

**To:** Town Council  
**From:** Tara Olson, CMC, Deputy Town Clerk  
**Date:** 12/3/2025 (for 12/9/2025)  
**Subject:** Liquor and Marijuana Licensing Authority Appointment Interviews

### Town Council Goals (Check all that apply)

- |                                     |                                       |                          |                                     |
|-------------------------------------|---------------------------------------|--------------------------|-------------------------------------|
| <input type="checkbox"/>            | More Boots & Bikes, Less Cars         | <input type="checkbox"/> | Leading Environmental Stewardship   |
| <input type="checkbox"/>            | Deliver a Balanced Year-Round Economy | <input type="checkbox"/> | Hometown Feel & Authentic Character |
| <input checked="" type="checkbox"/> | Organizational Need                   |                          |                                     |

### Summary

Three (3) seats on the Town of Breckenridge Liquor & Marijuana Licensing Authority (LMLA) are open for appointment. We received eight (8) applications, which are included for Town Council review. Applicant interviews will be held during the work session. Appointments are made by motion during the Regular meeting, and a **sample motion** follows:

*"I move that we appoint Name, Name, and Name to four-year terms on the Breckenridge Liquor & Marijuana Licensing Authority".*

### Background

The Liquor & Marijuana Licensing Authority (LMLA) consists of five (5) members who are appointed by Town Council. Current Members Include:

- Ace Conway, Chair
- Ashley Zimmerman, Vice-Chair
- Kelly Lovely
- Austyn Dineen
- Garren Riechel

The Authority members' terms are four (4) years and are limited to two (2) consecutive four-year terms. Terms are staggered and expire at the end of December in alternating, odd-numbered years.

The three members whose terms expire at the end of this year are Ace Conway, Ashley Zimmerman and Kelly Lovely, all finishing up their first terms. We realize time is valuable and would like to thank Ace, Ashley and Kelly for their time serving on the Liquor & Marijuana Licensing Authority.

The available volunteer Authority positions were advertised in English and Spanish in the Summit Daily News, the Summit County Journal, on the Town of Breckenridge website and on the Town of Breckenridge social media platforms

Eight (8) applications were submitted:

- |                           |                   |                     |
|---------------------------|-------------------|---------------------|
| 1. Ace Conway             | 4. Dennis Jeff    | 7. Kelly Lovely     |
| 2. Ashley Zimmerman       | 5. Greg Gordon    | 8. Sean Fitzsimmons |
| 3. Davis Catherine Stuart | 6. Jenny Stafford |                     |

**Mission:** The Town of Breckenridge protects, maintains, and enhances our sense of community, historical heritage, and alpine environment. We provide leadership and encourage community involvement.

# Liquor & Marijuana Licensing Authority Application Submissions – December 2025

## 1. Ace Conway

**Briefly describe your interest in the Liquor and Marijuana Licensing Authority.**

I have been fortunate to serve on the LMLA for the last few years and I look forward to serving for a few more. My wife and I love living in Breckenridge and I appreciate the opportunity to give back to the Town any way I can. I enjoy my colleagues on the LMLA and always look forward to meeting the new business owners who come before us. This is a wonderful place to live and I like being able to contribute any way I can.

**Briefly describe how your background will add to the ability of this authority to effectively evaluate liquor and marijuana licensing applications and other related matters.**

Way back in the 1980's I owned a bar and restaurant here in Breckenridge. My familiarity with the business and the laws involved offer me an advantage that I believe helps while I serve on the LMLA.

**Is there anything else you would like us to know about you?**

Left Blank

## 2. Ashley Zimmerman

**Briefly describe your interest in the Liquor and Marijuana Licensing Authority.**

I would love to express my interest in continuing to volunteer on the LMLA. I have lived in the Town of Breckenridge since 2014. My background encompasses over 20 years of restaurant service, event planning, execution and permitting that includes SEPA and liquor related permitting specific to Breckenridge. I am TIPS trained, familiar with Colorado liquor laws, and have learned a lot while serving on the authority these last four years. I feel I am still an asset to the team but would be honored to have the opportunity to expand on the knowledge gained during my last term.

**Briefly describe how your background will add to the ability of this authority to effectively evaluate liquor and marijuana licensing applications and other related matters.**

As an individual who has applied for a variety of liquor permits and completed Breckenridge SEPA applications, I understand in detail the requirements placed on the applicant. Therefore, I am able to assist with the application process. Conversely, having learned the opposite side of the permitting process while serving on the authority, it is easier to convey complicated information in a concise manner that's easy to understand relating to permitting.

**Is there anything else you would like us to know about you?**

Learning more about tobacco and marijuana licensing has been fascinating and it will be interesting to see how potential future mandates change those two industries and their permitting processes. Additionally, if and how those changes affect businesses in Town along with revenue generation.

## 3. Davis Catherine Stuart

**Briefly describe your interest in the Liquor and Marijuana Licensing Authority.**

Interest in being in local government with previous experience in the spirits industry.

**Briefly describe how your background will add to the ability of this authority to effectively evaluate liquor and marijuana licensing applications and other related matters.**

After living in Breckenridge for 6 years and working in marketing for a spirits' distillery consistently launching new products, I have become accustomed to the do's and don'ts of spirits production, as well as national state legislature in the Liquor industry. I am still learning the ropes of the Marijuana industry, but with attention to detail and sound understanding of rules, I am positive that I will be an asset to the community that I've called home since 2019.

During the pandemic I was instrumental in helping our town and county restaurants safely reopen under Colorado's 5-star program. I would draw from that experience as well if I were fortunate enough to be given this opportunity by the council and mayor.

**Is there anything else you would like us to know about you?**

I am currently employed at Breckenridge Distillery in Marketing. I wanted to add that I have \*NO\* understanding of the spirits industry and availability to decision-make both justly and fairly. I applied as I have always wanted to be involved in local government, and now seems like an optimal time.

#### 4. Dennis Jeff

**Briefly describe your interest in the Liquor and Marijuana Licensing Authority.**

As I understand the town better, I want to be more involved and believe I will be an asset for your needs.

**Briefly describe how your background will add to the ability of this authority to effectively evaluate liquor and marijuana licensing applications and other related matters.**

Who knows if anyone's background sets them on the proper path. I simply know that I have an extreme interest and hope to contribute.

**Is there anything else you would like us to know about you?**

Thank you for your time.

#### 5. Greg Gordon

**Briefly describe your interest in the Liquor and Marijuana Licensing Authority.**

I want to be more involved in my community and I saw that there is an opening. I can be unbiased and view things with an open mind.

**Briefly describe how your background will add to the ability of this authority to effectively evaluate liquor and marijuana licensing applications and other related matters.**

I have been a business owner my entire adult life. I know what success looks like. I moved to Breckenridge more than 4 years ago and I want to be more involved in the community. I am fully invested in the success of Breckenridge. I proudly call Breckenridge my home.

**Is there anything else you would like us to know about you?**

I love spending time on the mountain during the winter. I live here full time. Meeting new people is about my favorite thing in the world. I'm always up for a new and exciting challenge.

## 6. Jenny Stafford

### **Briefly describe your interest in the Liquor and Marijuana Licensing Authority.**

I am a civic-minded full time Breckenridge resident, and I'm interested in the balance between creating a welcoming environment for our guests and keeping Breck a family-friendly destination and place to live. Liquor and Marijuana play a critical role in the economy of our community and require careful thought and oversight in order to preserve Breckenridge's economic vitality. I have been engaged in the nonprofit community for many years, and I'm interested in deepening my engagement in our local government through service on volunteer authorities/commissions.

### **Briefly describe how your background will add to the ability of this authority to effectively evaluate liquor and marijuana licensing applications and other related matters.**

I have worked in, owned, and managed for profit and nonprofit organizations for over two decades in Colorado. I have a master's degree in public administration and understand the complexities of local and state government. I previously worked on liquor licensing as a licensee, both event-based and restaurant/bar based, for a very wide variety of events and organizations. These included fundraising events, festivals, bar licenses for an art museum, and licenses for a food hall/bar which was a social impact investment for several foundations.

Additionally, I have chaired many nonprofit boards and understand how to run and participate in effective meetings and have thoughtful and respectful discussions and make decisions in a timely manner.

My husband and I do not own, operate, or invest in any restaurants, bars or establishments with liquor or marijuana licenses. We do not plan to enter this area of business.

### **Is there anything else you would like us to know about you?**

I have been a full time Breckenridge resident since 2022 and have been a part time and full-time resident of Summit County since 2001. I am the outgoing chair of Team Breckenridge Sports Club and chair the philanthropy committee for Smart Bellies. I am also the chair of the School Advisory Committee for Summit High School.

I am extremely invested (socially, financially, civically) in Breckenridge and I'm seeking opportunities to deepen my involvement in our local government and community beyond nonprofit organizations.

I retired from full time work in April 2025 and previously ran private foundations in Colorado and ran a family office for philanthropy. Prior to that work, I was an executive at Children's Hospital Colorado and help a variety of nonprofit roles (volunteer and paid) since 2001.

I believe in expanding opportunities for individuals to own and operate businesses in our community and keeping Breckenridge as friendly as possible to entrepreneurs. However, I believe this must be done in balance with community safety, livability and vitality.

## 7. Kelly Lovely

### **Briefly describe your interest in the Liquor and Marijuana Licensing Authority.**

I have served on the LMLA for the past 4 years. In that time I have learned a lot about the processes involved and I believe that puts me in an excellent position to serve another term. I enjoy meeting business owners and evaluating the needs of our community and economy. I enjoy working in a role that helps make Breckenridge a wonderful place to live and a great place for people to visit.

**Briefly describe how your background will add to the ability of this authority to effectively evaluate liquor and marijuana licensing applications and other related matters.**

I grew up in Summit County and care deeply about our community. I now work as a physical therapist in Silverthorne. In my profession we also have to follow rules and regulations, and maintain our licenses. Because I am not working directly with the restaurant, bar, or retail industry I believe I can offer an impartial and thoughtful viewpoint on matters that come before the board.

**Is there anything else you would like us to know about you?**

I enjoy being involved in my local community and government, and would love the opportunity to continue to do so.

## **8. Sean R Fitzsimmons**

**Briefly describe your interest in the Liquor and Marijuana Licensing Authority.**

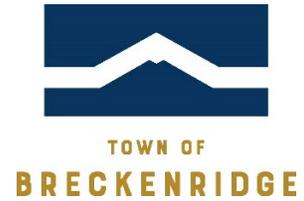
I am applying for a seat on the Breckenridge Liquor & Marijuana Licensing Authority because I believe strongly in giving back through service to the community. Summit County's vibrant culinary culture, and Breckenridge in particular, is something I deeply value and want to help sustain. By serving on this authority, I hope to ensure that our restaurants and beverage programs remain safe, responsible, and supportive of the unique dining and hospitality experiences that make Breckenridge such a special place.

**Briefly describe how your background will add to the ability of this authority to effectively evaluate liquor and marijuana licensing applications and other related matters.**

Professionally I have an extensive career in the technology business, including almost 20 years at Microsoft where I currently lead a global team responsible for nearly \$1 billion in annual revenue. Additionally I have helped multiple restaurants create food and beverage programs over the last decade.

**Is there anything else you would like us to know about you?**

I have read the meeting minutes and agendas of each Imla meeting that has taken place for the last five years, have researched Colorado's liquor and marijuana laws and have watched the meeting videos for all Imla meetings over the last year on YouTube.



# Memo

**To:** Breckenridge Town Council  
**From:** Mark Truckey, Director of Community Development  
**Date:** December 3, 2025  
**Subject:** Planning Commission Decisions of the December 2, 2025 Meeting

---

***DECISIONS FROM THE PLANNING COMMISSION MEETING, December 2, 2025:***

**CLASS A APPLICATIONS:** None.

**CLASS B APPLICATIONS:** None.

**CLASS C APPLICATIONS:** None.

**TOWN PROJECT HEARINGS:** None.

**OTHER:** None.



NOT TO SCALE



Stouffer Residence  
Work Session, 110 S.  
Harris Street

# Breckenridge South



## PLANNING COMMISSION MEETING

The regular meeting was called to order at 5:30 pm by Chair Propper.

### ROLL CALL

Mike Giller	Mark Leas	Allen Frechter	Matt Smith
Ethan Guerra <b>remote</b>	Elaine Gort	Susan Propper	

### APPROVAL OF MINUTES

With the following changes, the November 18, 2025 Planning Commission Minutes were approved.

- Ms. Gort is referenced as “Mr. Gort”, correct to proper title.

### APPROVAL OF AGENDA

With no changes, the December 2, 2025 Planning Commission Agenda was approved.

### PUBLIC COMMENT ON HISTORIC PRESERVATION ISSUES:

- None.

### WORK SESSIONS:

#### 1. ICC Building Codes Educational Session

Rick Fout, Chief Building Official, and Philip Sweat, Deputy Building Official, presented an overview of the newly adopted 2024 ICC Building Codes that will be effective January 13, 2026.

#### *Commissioner Questions / Comments:*

- Mr. Giller: What is the good, the bad and the ugly in this? (Mr. Fout: Keeping the 30 percent fenestration alive, so that it is still an option for some contractors to use. If they go the route of the zero-energy ready home program, then they’ll have to do other energy positives which will allow them to get away with 30 percent fenestration. Otherwise, the standard energy code will not allow it.)
- Mr. Frechter: There’s a requirement that new construction has to be all electric and solar ready, would that require that houses be designed so that aspects of the roof planes have a certain amount of sun exposure? What if a lot has no solar exposure, what’s the point of making the house solar ready? (Mr. Fout: It’s not a requirement but a smart designer and construction team would definitely aim for it. It’s intended for the 99 percent, not the one percent unfortunately.) (Mr. Sweat: It’s a solar ready code, I’ll have to loop back with you on the specific percentage requirements, but there are exceptions built into it.)
- Mr. Leas: With infill or scraped lots, are you allowing existing gas lines to be connected to new homes? (Mr. Sweat: The requirement is for the home to be electric ready, but it does allow for the connection of a gas line. The home has to be ready to go all electric to give the owner the option in the future.)
- Ms. Gort: So, a gas stovetop would also have an outlet for an electrical connection to be easily replaced. (Mr. Fout: Correct.)
- Ms. Gort: For additions that expose the ceiling finishes and removal of interior wall, what’s the line that’s drawn there for how much is removed? (Mr. Sweat: That is something we’ve identified. We followed Red, White, & Blue’s code wording. They make the determination upon inspection on what triggers that so we leave that to them but we may add something in future code changes to clarify.)

2. Stouffer Residence Work Session, 110 S. Harris Street

Ms. Crump presented a proposal to rehabilitate and add an addition to an existing historic residence. The following specific questions were asked of the Commission:

1. Does the proposed low-pitched “transition” roof read as a form historically used in Breckenridge or does it introduce a form that is not compliant with the Character Area Standards, specifically Priority Design Standard 121?
2. Does the Commission find the space above the garage to be a “bedroom” under the development code which would require a fourth parking space?

Janet Sutterley, Architect:

The difference on the updated site plan for tonight’s meeting is that the house has moved forward 4’11” west on the lot but the historic roof massing is the same, we’ve just revised the parking solutions in the rear. We have a couple major hardships that we had to deal with and you’ll hear more about it as we move forward, hopefully. One is that we have a solar easement on the north side of the lot from the property to the north which is why nothing has been proposed on the north side of the lot. Additionally, the historic house is located centrally in the lot, not close to the street like other houses on the street, so we are constricted in the rear as to what can fit on the site. First and foremost is the parking, we have to move the Harris Street parking to the rear and have three parking spots. There is a lot going on here but keep in mind it is pushed to the back of the lot. Tonight, we’re looking at the roof massing, probably the most important aspect of the project. I’ve brought some pictures of the existing sides of the house. In 1977, they decided to put a second story over the whole historic footprint and smashed the second floor addition onto the back of the historic roof. It’s completely unsympathetic to the house and the historic district, and a monstrosity in my opinion. They cover the whole footprint to attach the two ridgelines and then turn it into a saltbox beyond that. We have the opportunity to reduce the massing and put on a new roof form that makes sense in the historic district. The challenge is we have some layering going on, with a new roof area over a historic footprint and one section that’s totally new, so it’s a little bit convoluted. We are quite certain this is the back of the original cottage on the south elevation, and we’re pretty sure that there was a one-story roof element in the rear before they added the addition, which is where we’ve chosen to redo the roofline. What we’ve done essentially, is taken off a bad non-conforming condition and are proposing to put back about half to two-thirds of the existing upper floor. So, we’re reducing the amount of roof area and floor area and perceived massing. We’re also given an opportunity to separate the historic roofline from the new roofline in the rear. I think that’s most of what we’re trying to explain to you with the site plan for how the roof works. I shaded where the existing roof is and below it is one giant blank wall that can be seen in the photographs. On this 12-foot-wide section we’re doing a north-south gable, that’s new and not part of the historic building. The footprint is not part of the historic building and what we’re proposing in the second level is also not part of the historic building. The transition roof is the low pitched roof, which worked really well because looking at the existing west elevation, the historic roof over the shed portion on the north, if we just extend the roof and plane it all out, we can meet at a ridge and go back down, so it makes a simpler roofline and transitions well between the two modules.

Larry Crispell, Applicant, (Prospective Buyer of 110 S Harris Street):

The one-story transition element is removing an ugly noncompliant two-story addition roof and replacing it with a one-story element like what was there historically and we’re going to use the historic material in the wall. This design is only possible with the cooperation of our neighbor, Tim Casey, because of the burden and easements on this property. This design also provides solar benefits to him. I think this is a great solution but some other purchaser might view it differently and just use the existing roof line and square footage. This provides a separation and emphasizes what was originally Mrs. Stouffer’s cottage that was built in the 1880s.

*Commissioner Questions / Comments:*

- Mr. Leas: How far did the house move? (Ms. Sutterley: 4 feet and 11 inches.)
- Ms. Propper: What benefits does Tim Casey get out of this design? (Mr. Crispell: The solar easement is to the benefit of Tim Casey's lot to the north and burdens a good portion of this lot and limits the roof height in that area. This separation over the transition module will create a net gain of solar area, even with the minor increase in height on the other ridges.) (Mr. Casey: My lot is to the north, and the previous owner owned both lots and established the easement which was to the benefit of my lot and the detriment of the other lot. We have the exclusive right to that surface and the incident of sun angle on December 21<sup>st</sup> so that the roof can only be at a certain angle and cast a certain shadow. Additionally, the removal of the parking along Harris Street is something we're a huge proponent of as well, and will leave only one remaining house with parking still on Harris Street, the corner lot.)
- Mr. Giller: I think this greatly improves the massing and does a great job of removing the 1970s addition. The low roof 2 ½ and 12 pitch elements substantially works like a connector and largely follows the existing design code. The middle visually looks like a connector from the southeast. I recognize the shed addition on the north side with the same pitch, but I think you've done a really nice job of finding the peak of the gable and making that work on the front elevation and the south elevation. I think the massing of the four modules does a great job in keeping with the historic setting. The garage on the southeast is in kind and in character in terms of massing and roof form. The new element in the center on top of where there was a structure historically is also a strong solution. (Ms. Crump: I must clarify that the proposed low-roof module will not be a "connector" as described in the Handbook.)
- Mr. Frechter: Visually I think it looks like the project we approved for Father Dyer, with two masses and a connecting roof in the middle. It definitely fits within the historic constraints.
- Mr. Smith: I agree that removing the 1977 addition and replacing it with a like pitched gable is a positive.
- Mr. Leas: I think this is a great solution. I don't see any reason why this building shouldn't move the 4 feet and 11 inches because even if it does it's not going to be out in front of the adjacent properties and it alleviates a portion of the parking problem in the rear.
- Ms. Gort: This is really nice and nicely highlights the original building.
- Mr. Guerra: Priority Design Standard 121 mentions that new construction should use roof pitches that were used historically. Does this transition roof with this 2 ½ and 12 pitch match a historic roof pitch? (Ms. Sutterley: That pitch is pulled from the historic shed to the north, which we believe is the historic roof for the structure.) (Mr. Giller: You see that roof pitch often on small shed roof additions that are low pitch in the District.) What is the pitch of the porch, would it be possible to match that? (Ms. Sutterley: It's definitely steeper but I'd have to check. Keep in mind the low pitch roof could be a different pitch but if we discover that's a historic roof, which I think it is, that was the driving force there. At least for getting up to the ridgeline, coming back down can be whatever because it will not be visible.) I think this is a beautiful solution, but I just wanted to point that out to ensure that we've evaluated whether this roof would be similar to those used historically and meets Priority Design Standard 121.
- Ms. Propper: I see the need to redo it, it's kind of a hodgepodge right now. Janet's comment on how the transition roof picks up from the north side and carries over, which seems to be in keeping with what was historically there, which I'm comfortable with. The additional mass in the rear will not be very visible.
- Mr. Crispell: The house is intended to be the primary residence of Merrick and Lauren Crispell, and the office above the garage will be home to his construction office. We believe the room doesn't meet the definition of a potential sleeping room, especially as a separate

structure. Considering the use of an office it makes sense to have a half bath out there rather than have someone have to trek through the snow and into the house to use the restroom.

- Ms. Sutterley: I live just down the street from this house, and we have seen so many permanent residents move out of the Historic District. Having young people living here in the historic district is very positive. The new trend, since COVID, has been home offices which this project plays into that and allowing younger permanent residents to live in the historic district.
- Mr. Frechter: When the project goes through permitting, there should be a condition not allowing a 40-amp circuit, a shower, or maybe a closet. Additionally, why not rotate the barn 90 degrees and make it another garage? (Ms. Sutterley: We hope to get three positive points for preserving historic structures, and by rotating the barn we would not be able to get three points and it would be detrimental to the historic preservation. Additionally, the east side of the barn has several interesting hatches and openings that would be sad to cut up to put in a garage door.)
- Mr. Smith: I think by definition it's not a bedroom.
- Ms. Gort: I'm kind of torn and don't want to talk real strongly one way or the other. I do feel like bonus rooms are kind of used as bedroom, and being located in a tourist area there's probably going to be people put up there. But as far as reading the code, it's not part of the dwelling unit so it wouldn't fall under the definition of a bedroom.
- Mr. Giller: I agree with Mr. Smith and I also agree with Mr. Frechter that we should add a condition preventing a 40- amp/220 volt circuit and no shower.
- Mr. Leas: I have no issues with this plan, I think it's great. I hope it moves forward.
- Mr. Guerra: I agree that per the code the bonus room/office does not meet the definition of a sleeping area. Someday someone may sleep there but that's neither here nor there.
- Ms. Propper: I don't see this as being part of a dwelling unit and I don't see it qualifying as a sleeping room.

**OTHER MATTERS:**

1. Town Council Summary

**ADJOURNMENT:**

The meeting was adjourned at 7:00 pm.

---

Susan Propper, Chair



**TOWN OF BRECKENRIDGE**  
**TOWN COUNCIL**

*Only 2 Council Members at each meeting, a third just means it needs to be posted.*

*The Council has been invited to the following meetings and events. A quorum may be in attendance at any or all of them.*

Date	Meeting	Location	Time
------	---------	----------	------

**December 2025**

December 6th, 2025	Lighting of Breckenridge + Race of the Santas	Main Street	2:00pm - 7:00pm
<b>Tuesday, Dec. 9th, 2025</b>	<b>First Meeting of the Month</b>	<b>Council Chambers</b>	<b>2:00 pm / 7:00 pm</b>
Dec. 18th - 20th, 2025	ULLR Fest	Main Street	All Day
Dec. 19th - 21st, 2025	Rockstar Energy Open	Ski Resort & Town	All Day
<b>Tuesday, Dec. 23rd, 2025</b>	<b>Second Meeting of the Month</b>	<b>Council Chambers</b>	<b>2:00 pm / 7:00 pm</b>

**January 2026**

<b>Tuesday, Jan. 13th, 2026</b>	<b>First Meeting of the Month</b>	<b>Council Chambers</b>	<b>2:00 pm / 7:00 pm</b>
Jan. 24th - Feb. 3rd, 2026	International Snow Sculpture Championships	Tiger Dredge	All Day
<b>Tuesday, Jan. 27th, 2026</b>	<b>Second Meeting of the Month</b>	<b>Council Chambers</b>	<b>2:00 pm / 7:00 pm</b>
Jan. 31st & Feb. 1st, 2026	Colorado Youth Pond Hockey Tournament	Gold Run Nordic	All Day

**Other Meetings**

December 9th, 2025	Board of County Commissioners Meeting	County Courthouse	9:00am / 1:30pm
	Workforce Housing Committee	Town Hall	10:30am
December 11th, 2025	Upper Blue Sanitation District	Administrative Office	5:30pm
December 15th, 2025	Summit Combined Housing Authority	Virtual	1:00pm
	Open Space & Trails Meeting	Town Hall	5:30pm
December 16th, 2025	Board of County Commissioners Meeting	County Courthouse	9:00am
	Liquor & Marijuana Licensing Authority	Town Hall	9:00am
	Planning Commission Meeting	Town Hall	5:30pm
December 17th, 2025	Social Equity Advisory Commission	Town Hall	5:30pm
December 18th, 2025	Breck Create	Virtual	2:00pm
December 23rd, 2025	Board of County Commissioners Meeting	County Courthouse	9:00am / 1:30pm
December 25th, 2025	Summit Stage Transit Board Meeting	Senior Center	8:15am
<i>(not sure of the rescheduled dates of these mtgs)</i>	Breckenridge Tourism Office Board Meeting	BTO Office	8:30am
	RW&B Board Meeting	Main Street Station	3:00pm
January 6th, 2026	Board of County Commissioners Meeting	County Courthouse	9:00am
	Breckenridge Events Committee	Town Hall	9:00am
	Planning Commission Meeting	Town Hall	5:30pm
January 7th, 2026	Police Advisory Committee	PD Training Room	7:30am
January 8th, 2026	I-70 Coalition	Keystone Policy Center	1:00pm
	Upper Blue Sanitation District	Administrative Office	5:30pm
January 13th, 2026	Board of County Commissioners Meeting	County Courthouse	9:00am / 1:30pm
	Workforce Housing Committee	Town Hall	10:30am
January 14th, 2026	Breckenridge History	Town Hall	Noon



**TOWN OF BRECKENRIDGE**  
**TOWN COUNCIL**

*Only 2 Council Members at each meeting, a third just means it needs to be posted.*

*The Council has been invited to the following meetings and events. A quorum may be in attendance at any or all of them.*

<b>Date</b>	<b>Meeting</b>	<b>Location</b>	<b>Time</b>
January 19th, 2026	Summit Combined Housing Authority	Virtual	1:00pm
	Open Space & Trails Meeting	Town Hall	5:30pm
January 20th, 2026	Board of County Commissioners Meeting	County Courthouse	9:00am
	Liquor & Marijuana Licensing Authority	Town Hall	9:00am
	Planning Commission Meeting	Town Hall	5:30pm
January 21st, 2026	Social Equity Advisory Commission	Town Hall	5:30pm
January 22nd, 2026	NWCCOG Board Meeting	Silverthorne Office	10:00am
January 27th, 2026	Board of County Commissioners Meeting	County Courthouse	9:00am / 1:30pm
January 28th, 2026	Summit Stage Transit Board Meeting	Senior Center	8:15am
	Breckenridge Tourism Office Board Meeting	BTO Office	8:30am
	RW&B Board Meeting	Main Street Station	3:00pm
February 3rd, 2026	Board of County Commissioners Meeting	County Courthouse	9:00am
	Breckenridge Events Committee	Town Hall	9:00am
	Planning Commission Meeting	Town Hall	5:30pm
TBD	Transit Advisory Council Meeting		8:00am
	Water Task Force Meeting		9:30am
	QQ - Quality and Quantity - Water District	CMC	10:00am